



**FOR YOUTH DEVELOPMENT
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY**

Job Title: Adventure Program Director
Start Date: May 23rd

Reports to: Summer Program Director
End Date: August 4th
Salary: \$190/week

General function: Under the supervision of the Summer Program Director, in accordance with the policies of the YMCA, this person will direct, supervise, and evaluate the high and low ropes program areas (facility, staff, and program operation) in order to provide a high quality and safe program for campers and staff during summer camp.

Qualifications:

1. At least 20 years old.
2. Holds or has evidence of having held experience or training in similar high adventure course.
3. Participate in specific on sight training of Camp Wood YMCA's Alpine Tower.
4. Has at least six weeks previous experience in a management or staff position at a similar adventure area.
5. Current American Red Cross First Aid, CPR, or equivalent certification.
6. Furnish Camp Wood YMCA with a current physical examination form signed by a licensed physician, showing you to be in good health and free of contagious diseases. Camp Wood will furnish physical form.
7. Love to work with children and be ready for challenging, yet rewarding work.

Specific Responsibilities:

1. Develops program for each adventure activity, whether tower, swing, low ropes, or field initiatives.
2. Maintains complete and current files on all adventure programs and daily operations.
3. Directs and implements all camp policies (administration, health, safety regulations, emergency procedures, risk management, etc.)
4. Provides appropriate coordination and cooperation to all staff related to the adventure program on a day to day basis.
5. Appraises staff under their supervision periodically as to performance and responsibilities.
6. Provides training/mentoring to the staff during their pre-camp training week and during camp season.
7. Interprets the established goals, objectives, and policies to the staff and counsels them on methods of implementation.
8. Assures compliance with all the health and safety standards established by Camp Wood YMCA.
9. Maintains a clean adventure area and its equipment.
10. Identifies and reports maintenance needs of the adventure area and equipment to the Maintenance Director in a timely fashion.
11. Maintains a complete inventory on adventure program equipment and works with Summer Program Director in ordering equipment as needed.
12. Develops and implements actions to increase the learning and satisfactory experience of campers and staff.
13. Cooperates with the entire staff in working together for the welfare of campers and the camp.
14. Ensures a Life Lesson Skill is taught with each session (responsibility, communication, etc).
15. Assist in all camp supervision when assigned; ie meal times, evening shifts